



SVSU Fundraising License Plate Order Form

When you purchase an SVSU license plate, the SVSU Alumni Relations Office will cover the \$35 cost to replace your current license plate! A \$10 fee is added to your vehicle registration fee when renewing the SVSU fundraising license plate. The \$10.00 renewal fee helps support the SVSU Legacy Scholarship to give more students access to attend SVSU. Your new plate will arrive by mail within 4-6 weeks after the Secretary of State receives your form. Please note that SVSU cannot issue a refund if this form is not used to obtain your plate.

NOTE: This form cannot be used to get a personalized SVSU Fundraiser license plate and SVSU cannot cover the \$35 replacement fee if you currently have or are planning to get a personalized plate due to additional fees associated with a personalized plate. To get an SVSU Fundraiser plate with a personalized license plate go to Michigan.gov/sos/vehicle.

How to get your new plate:

Take the form to the Secretary of State yourself.

1. Take this completed form (front and back) to the nearest Secretary of State

OR

SVSU Alumni Relations Office will take the form to the Secretary of State for you.

1. Email the completed form (front and back) to alumni@svsu.edu
2. Turn in the completed form (front and back) to the Alumni Relations Office at Wickes 160 on SVSU's campus
3. Send a photocopy of the front and back of your driver's license



Required Information			
Name of Registered Vehicle Owner:			
Driver's License Number:			
Phone Number:		Email:	
Address:			
City:	State:		Zip:
Current Plate Number:		Current VIN:	

My signature below authorizes that I am the registered vehicle owner and that the Michigan Department of State to replace my license plate.	
Sign Your Full Name:	
Print Your Full Name:	

Address all mail to: **SVSU Alumni Relations 7400 Bay Rd University Center, MI, 48710**

This form is not to be used for renewing registration/tabs, driver's license or state IDs. To do so visit Michigan.gov/sos
For questions, please contact the SVSU Alumni Relations Office at 989-964-4196 or alumni@svsu.edu

EFT Code: M000263

Fill out the front and back of form



APPOINTMENT OF AGENT

For a Vehicle, Watercraft, or Mobile Home

NOTE: This form CANNOT be used for either of the following:

- To apply for an instant title, unless the Agent is a licensed vehicle dealer.
- To appoint an Agent who would be signing a title, or application for title, as both the buyer and seller of a vehicle, watercraft, or mobile home.

All Information must be completed in ink.

I appoint _____
(agent's name)

Agent's address: _____

Agent's Driver License
Number or ID Card Number: _____

For staff use only.

as my agent to sign my name to legal documents pertaining to the sale, purchase or titling of the unit described below which is required to be titled under Michigan law.

Year	VIN
Make	License Plate Number (if any)

Vehicle, Watercraft, or Mobile Home Owner Information

Owner's Name			
Owner's Street Address			City
State	Zip Code	Daytime Phone Number ()	
Owner's Driver License or ID Card Number			Today's Date

A false statement in connection with a title transaction is a crime.

NOTE: Owner must provide a photocopy of their valid driver license or state ID card to the agent listed above.

Owner's Signature: X